

ORGANIZATION OF DISTANCE LEARNING SYSTEM IN A COMPANY

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Abstract. The article is devoted to the management process of distance learning in a company and its implementation. Phased model is proposed of the distance learning system implementation that allows you to start the additional education system (AES) project successfully. At the first stage objectives should be formulated, that are pursued by the company when choosing distance training method. The second and the third stages are the choice of a software and platforms for the future system. In the fourth stage it is proposed to pay particular attention to drafting of normative documents regulating distance learning processes, as well as to present a new system to company's employees properly with all the system's advantages and possibilities. In one of the stages a review of existing platforms is presented for the distance learning systems organization; description of the Learning Management System and her appointment are presented. Highlights are commented that need special attention during AES implementation.

Keywords: training; corporate training; staff development; distance learning system; introduction of additional education system; stages of implementation of additional education system.

JEL codes: M53; M15.

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